

## CALL FOR STUDENTS NOMINATIONS.

### Research Abroad Program at MSU University, Michigan, USA

With the aim of offering high-performing students at Tec de Monterrey a multicultural environment that contributes to their global perspective, academic and personal development in institutions of recognized international prestige, the Vice-Rector's Office for Internationalization in collaboration with ECSG and the research laboratories of **MSU University** invite pre-graduate students to carry out research abroad starting Fall 2023 term.

- This call is addressed to students enrolled in academic plans prior to 2019 and Tec 21 (Semestre Tec)
- Period of the Research Stay: Aug-Dec 2023
- The deadline for the submission of the documentation will be March 30, 2023

#### Projects:

College	Project	Prospective Tec students	Target Tec Majors
College of Social Science	Conditions that ensure that all children and youth have the opportunity to lead meaningful, productive lives	1	Any majors in ECSG

#### GUIDELINES

All students with a minimum general average of 90 at the time of the call and who present a copy of the academic transcript that endorses it and who satisfy the following points may participate as per the following guidelines:

- 1) It is the candidate's responsibility to carefully read the information on possible research projects as well as additional information on the center or laboratory and scientist associated with the research project of interest.
- 2) Present a motivation letter with a maximum of 1 page, addressed to the leading research professor at MSU, as well as a copy of your CV (free format). Both documents must be submitted in English.
- 3) Proof of English language proficiency as follows: TOEFL IBT 79, TOEFL iBT Home Edition 79, TOEFL ITP 580 or IELTS: 6.5
- 4) Letters of recommendation in English from 2 teachers.
- 5) Evidence of teamwork skills, leadership and proactivity (Certificates, memberships, diplomas, event pictures, which demonstrate participation in student groups, social activities, representative teams. All in digital format and merged in one single PDF)
- 6) Have a VALID national passport at the time of submitting your application to this call and with sufficient validity to remain in the United States if selected. Validity of minimum 6 months after coming back from USA.
- 7) Students must have sufficient funds and appropriate Medical and Liability insurance as per hosting university guidelines to support themselves in MSU for the duration of the respective research stay.

#### HOW TO APPLY

1. The student must update his/her profile, the route to access is:

MiTec -> Mi Experiencia Internacional -> Estudiante Interesado -> Actualiza tu Perfil

2. The student must send his/her application by March 30, 2023, including the program code: **EUA-RSEVI-172A**

The route to access is:

MiTec -> Mi Experiencia Internacional -> Estudiante Solicitante -> Realiza tu solicitud

3. Shortly after the application is sent, the application status will be updated, and the student must accept the preselection. It is particularly important to keep in mind that this is NOT the result. It will be communicated by the International Programs office.

4. The student will have access to the Document Submission and must upload the required documents by March 30, 2023.

#### DOCUMENTS SUBMISSION

• Documents must be digitized in 1 single PDF file named with the prospective student ID # and last name of MSU Research Professor of the project to be applied for. Applications will not be received if the documents come in multiple files.

- Pre-grad Students

- 1) Present a motivation letter explaining the reasons with a maximum of 1 page, addressed to the leading research professor at MSU, as well as a copy of your CV (free format). Proof of English language proficiency as follows: TOEFL: 79 or higher on the iBT TOEFL Exam or IELTS: 6.5 or higher.
- 2) Letters of recommendation in English from 2 teachers.
- 3) Evidence of teamwork skills, leadership and proactivity (Certificates, memberships, diplomas, event pictures, which demonstrate participation in student groups, social activities, representative teams. All in digital format and merged in one single PDF)
- 4) Have a valid national passport at the time of submitting your application to this call and with sufficient validity to remain in the United States if selected. Validity of minimum 6 months after coming back from USA.

Enter info and requested documentation in the following link: <https://form.jotform.com/230174735150045>

Without exception, applications will not be accepted after the date indicated, so it is suggested to complete the application as soon as possible. Candidates with incomplete documentation will be automatically disqualified. There is the possibility that they will not be selected for the laboratory to which they applied, but they could be selected for another, so if it is of interest to you, it is recommended to indicate a second, or even a third option.

**The deadline for the submission of the documentation will be March 30, 2023**

#### **SELECTION PROCESS.**

The selection process is divided into two parts.

- 1) At Tec de Monterrey.

An analysis and evaluation of the candidacy will be carried out by Tec de Monterrey

- a) Analysis and review of documentation
- b) Selection of candidates according to the program
- c) Sending the file directly to the research project leading professor at MSU

- 2) At MSU

- a) Analysis of the candidates sent and, where appropriate, selection of them for an interview.
- b) If selected for the interview, an appointment will be arranged with the MSU researchers via video link. It is important to take into account that the language of the communication appointment with the researchers is in English.
- c) Report from MSU's leading researchers to the professor in charge of the Tec de Monterrey program on students selected to participate in the respective research projects.

Once the process is completed, the selected student will receive the response to the application by email by mid-April, 2023. The committee's decision is final at all times.

#### **TO THE SELECTED STUDENTS.**

- Be fully aware that, as selected student, you are the image of the institution, so that in addition to complying with the norms and standards of the respective research center or laboratory, you will be obliged, without exception, to comply at all times with the institutional values and the General Regulation of Students of the Tec de Monterrey, which applies when the students of our institution are abroad.
- The commitment of the selected student to participate in the research project in an active and committed way, with an attitude of learning and contribution at all times.
- Under no circumstances the selected student will be able to seek additional work to support themselves during the stay. It is important to take this point into account, since it is a very serious matter for the immigration authorities of the United States.
- The work schedule will be defined by the mentors of the project in which they will participate, and must be fully complied with.
- Due to the nature of the projects and the intellectual property involved, the student must sign a confidentiality agreement.
- The time will be determined by the MSU researcher together with the Tec student, as well as any change in dates.

- Students must have sufficient funds to support themselves in MSU Michigan for the duration of their stay. This call does not include funds for accommodation, food or any other type of expense derived from your research stay in the selected laboratory or center.
- Accepted students are expected to complete and pay for the corresponding visa process including any related fees that MSU dictates for reimbursement.

#### **REGISTRATION AND ACCREDITATION OF COURSES.**

The program has a duration of 18 weeks for which, depending on the length of the research stay, students will be enrolled at the Tec de Monterrey in the following academic periods:

- Aug-Dec 2023

The courses to be revalidated from the student's study plan will be defined by the Academic Coordinator and informed to the International Programs Office of the student's campus.

Students of academic plan prior to 2019:

The number of units to be accredited will be defined by the Academic Coordinator prior to the student's participation. The number of units to be enrolled and credited in each semester is:

Minimum: 8 units

Maximum: 32 units

Once accepted, students must send the accreditation format for each period to the International Programs office at their correspondent Campus.

It is student's responsibility to validate with the Academic Coordinator the availability of the topics and / or subjects to be revalidated by a project in which they participate. Otherwise, the subjects could be left as off-plan subjects.

Students of academic plan Tec 21:

The student will enroll 18 credits per semester. Prior to participation the student should review with the Academic Coordinator the accreditation in the study plan.

The number of credits to be revalidated will be defined by the Academic Coordinator and informed to the International Programs Office of the student's Campus.

Once accepted, students must complete their course registration for each period in the International Programs platform.

It is student's responsibility to validate with the Academic Coordinator the availability of the subjects to be revalidated by a project in which they participate.

#### **TUITION**

The tuition to be paid will be directly at the corresponding Tec de Monterrey campus. Payment will be made according to the number of units registered in each period.

#### **ADDITIONAL INFORMATION.**

Any point not covered in this call will be resolved by the selection committee in conjunction with the competent authority of Tec de Monterrey as the case may be. Any problem or doubt regarding the application stage should be communicated in a timely manner by sending an email addressed to [Department of Internationalization. Monterrey Campus](#)